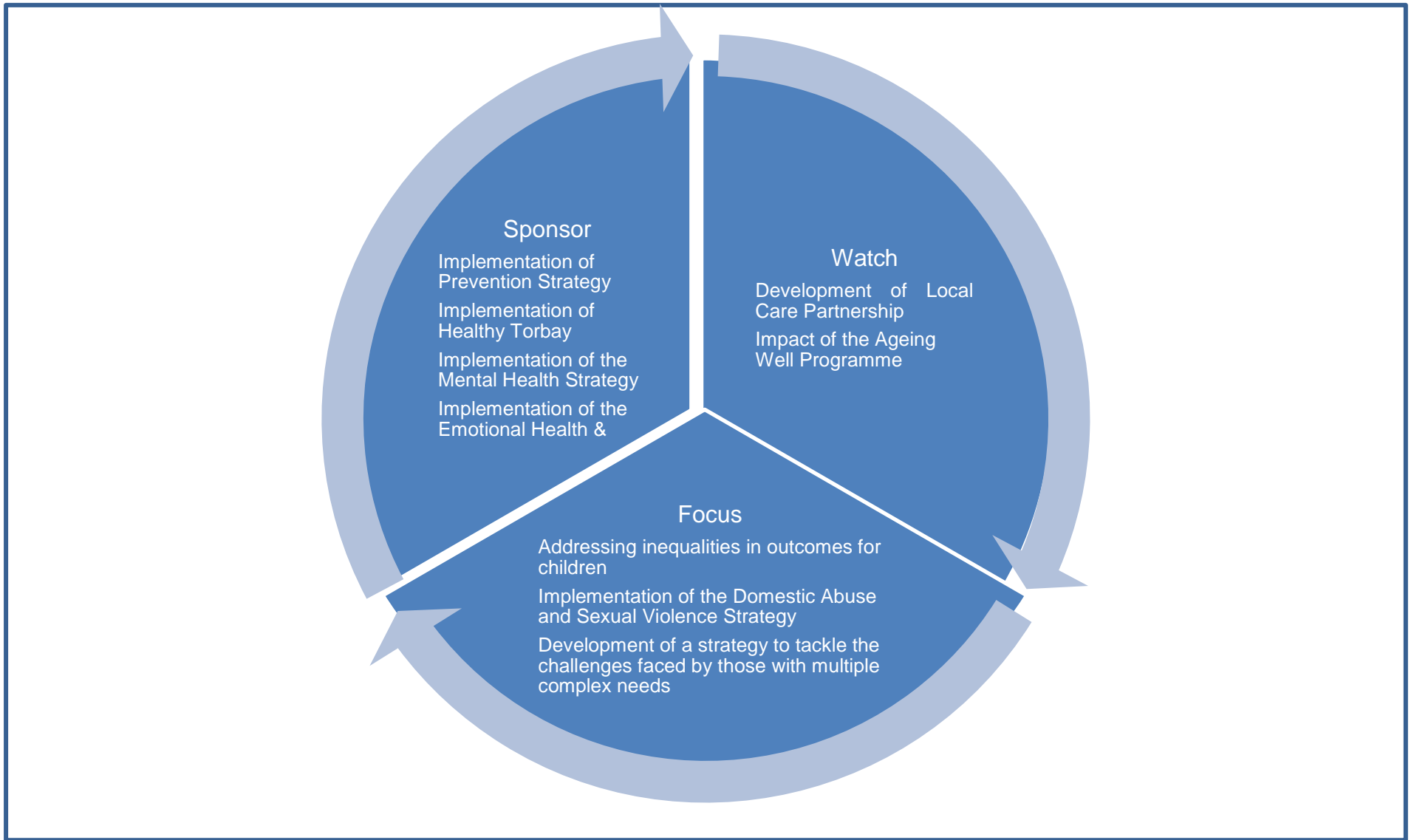


The Health and Wellbeing Board agreed at its meeting in March 2018 that its Work Programme should be developed around the principles of areas to watch, areas to sponsor and areas of focus:

- **Areas to watch** – These are areas where the Board is interested but only needs to keep a watching brief on delivery, probably through oversight of key outcomes. The Board will trust that other organisations or partnerships are delivering the system priorities. Therefore performance monitoring reports will be presented twice a year to the Board.
- **Areas to sponsor** – These are areas that the Board will actively promote but leaves other organisations and partnerships to deliver, seeking assurance of outputs and outcomes from this work. The Board will encourage integration and partnership working to deliver the system priorities. There will normally be no more than four issues to sponsor each year. Therefore highlight reports will be presented twice a year with lead organisations being asked to identify any blockages within the system. This will enable the Board to discuss potential solutions building on its role to promote integration across the system.
- **Areas of focus** – These are areas where the Board will have a more direct involvement and debate to assure itself of the detail of delivery. The Board will be seeking a commitment to action from its partner members. There will normally be two areas of focus each year. Each partner organisation to identify specific issues of concern for inclusion within the Work Programme which will effectively be the Action Plan of the Joint Health and Wellbeing Strategy. These issues will then form the basis of meetings of the Board, enabling proactive debate, leading to solutions owned by the system.

In addition, it was agreed that the Work Programme should reflect the areas as in the diagram on the following page.



Date	Venue	Agenda Deadline	Item Name	Lead Officer(s)/ Organisation	Notes including decision/action being requested
28 Jan 2020 (Deferred from December)	Torquay Town hall	Report Deadline: 17 January Agenda Publication: 20 January	Area of Focus (Deep Dive) – Addressing inequalities in outcomes for children	Director of Children’s Services	Progress against delivery of the CYPP and Early Help plan. What commitments are required from partners
			Director of Public Health Annual Report	Director of Public Health	To receive and note the content.
			Area of Watch (Highlight Report) – healthy ageing in Torbay: <ul style="list-style-type: none"> • Ageing Well programme – outcomes & legacy planning • Age-friendly Torbay - opportunities and challenges • Enhanced Health in Care Homes programme • Homes for life • Frailty and Falls STP programme 	Torbay Community Development Trust SD&T Foundation Trust JCT	What has been achieved in the past six months? What are the blockages? What is the planned activity for the next six months? What commitments are required from partners?
			Area of Watch (Highlight report) Update on STP Long Term Plan and the development of Local care Partnerships (to include the prevention Chapter) (verbal update)	Directors of Adult Social Care & Public Health	To note the interim update.
			Other business Thriving Lives (Torbay Joint Health and Wellbeing Strategy 2018-22) - Agreement of draft outcome framework - Proposal for reporting - Work Programme 2018/2019	Director of Public Health	Are the proposed outcome acceptable to the Board. Agreement on frequency and method of reporting on outcomes Is the cycle of Deep Dives and Highlight Reports acceptable to the Board?

Date	Venue	Agenda Deadline	Item Name	Lead Officer(s)/ Organisation	Notes including decision/action being requested
19 March 2020	TBC – Partner organisation to offer to host – venue must be able to allow members of the public to attend	Email Report Authors: 3 February	Area to Sponsor (Highlight Report) - Implementation of the Mental Health Strategy including tackling the emotional health and well-being of children and young people	JCT, Julia Chisnell And CCG – Louise Arrow	What has been achieved in the past six months? What are the blockages? What is the planned activity for the next six months?
		Report Deadline 6 March	Area to Sponsor (Highlight Report) – Implementation of the Mental Health Strategy strand of the STP and development of the Community Mental Health Framework OR	CCG	What has been achieved in the past six months? What are the blockages? What is the planned activity for the next six months?
		Agenda Publication; 11 March	Annual Devon Cornwall and Isles of Scilly Health Protection Assurance Report 2018/19	Julia Chisnell	To note the report.
			Other business Area of Watch STP update including Implementation of the Local Care Partnership	STP partners and Jo Williams	Update on STP Long Term Plan and the development of Local care Partnerships (to include the prevention Chapter) (verbal update)
18 June 2020	Partner organisation to offer to host – venue must be able to allow members of the public to attend		Election of Chairman and Vice-Chairman		
		Email Report Authors: 4 May	Area of Focus (Deep Dive) – Development of a strategy to tackle the challenges faced by those with multiple complex needs	Bruce Bell	How are we tackling the challenges faced by those with multiple complex needs? What are the blockages? What commitments are required from partners?
		Report Deadline: 4 June	Area to Sponser (Highlight Report) Implementation of Healthy Torbay	Bruce Bell	What has been achieved in the past six months? What are the blockages? What is the planned activity for the next six months?
		Agenda Publication: 10 June			

Date	Venue	Agenda Deadline	Item Name	Lead Officer(s)/ Organisation	Notes including decision/action being requested
			Area of Focus (Highlight Report) - Addressing outcomes for Children – 6 month FU report	Director of Children's Services	What progress has been made since the Deep Dive in July 2018? What are the blockages? What commitments are required from partners?
			Area to Watch (Highlight Report) – Impact of the Ageing Well Programme – 6 month FU report	Community Development Trust	What outcomes have been achieved in the past six months?
			Thriving lives performance review	Caroline Dimond	For discussion
10 Sept 2020	TBC - Partner organisation to offer to host – venue must be able to allow members of the public to attend	Email report authors: 27 July Report Deadline: 28 August Agenda Publication: 2 September	Area to Focus (Deep Dive) – Implementation of the Domestic Abuse and Sexual Violence Strategy	Caroline Dimond / Tara Harris	What progress has been made in implementing the Strategy? What outcomes have been achieved? What are the blockages? What commitments are required from partners?
			Area of Focus (Highlight Report) – Development of a strategy to tackle the challenges faced by those with multiple complex needs – 6 month FU	Bruce Bell	What progress has been made since the Deep Dive in September 2018? What are the blockages? What commitments are required from partners?
			Area to Sponsor (Highlight Report) - Implementation of Prevention Strategy	Caroline Dimond	What has been achieved in the past six months? What are the blockages? What is the planned activity for the next six months? What further integration needs to be encouraged between partners?
			Thriving lives	Director of Public Health	

Date	Venue	Agenda Deadline	Item Name	Lead Officer(s)/ Organisation	Notes including decision/action being requested
			Review of achievements in 2018/2019 and identification of priorities for 2019/2020		
			Area of Focus (Highlight Report) – mental health and emotional health and well-being of Young people -6 month follow up report		What progress has been made since the Deep Dive in March 2019? What are the blockages? What commitments are required from partners?
17 December 2020	TBC	Email report authors: 9 November Report deadline: 4 December Agenda Publication 9 December	Director of Public Health Annual Report	Director of Public Health	
			Annual Devon Cornwall and Isles of Scilly Health Protection Assurance Report 2018/19	Julia Chisnell	
			Area of Watch – Development of the Integrated care System and the Integrated acer model	ICS	
			Area of Focus – 6 month update of the work to Tackle the challenges of those with MCN	Bruce Bell	
			Area of Focus- Health Torbay (6 month review)	Bruce bell	